**Greenspring Quarry Association, Inc. ("GSQ") Clubhouse License Agreement Application**

*(For exclusive use by GSQ residents only)*

**PLEASE READ ENTIRE FORM AND ATTACHED**

**CLUBHOUSE LICENSE AGREEMENT CAREFULLY**

**This Clubhouse License Agreement Application IS FOR USE OF THE BAR/KITCHEN AREA & GREAT ROOM ONLY.** The following areas of the clubhouse are not included in the license and are considered restricted areas: swimming pool, tennis court, fitness room, locker room, sauna, outside patio, indoor or outdoor cooking grills except those individually specified, and clubhouse lakefront areas.

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| **To secure a license for an event in the bar/kitchen area and/or great room of the Quarry Lake Clubhouse, please send the three (3) items numbered below to:****Quarry Lake Clubhouse****c/o Residential Realty Group, Inc.****3600 Crondall Lane, Suite 103, Owings Mills, MD 21117**1. A completed copy of this Application,
2. A signed copy of the attached Clubhouse License Agreement (the "Agreement"), and
3. Two (2) checks, both made payable to the **Greenspring Quarry Association, Inc**., covering:
4. A fee of $500.00, as defined in the Agreement, Section 5, and
5. A security deposit of $400.00, as defined in the Agreement, Section 6.
6. Please indicate how you would like your security deposit check returned:
* Void and shred with a confirmation via email
* Void and return check by US Mail
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All items MUST be received at LEAST three (3) weeks prior to your requested date of use. Within ten (10) business days of receipt of all required materials, we will email you a letter either confirming or denying your license. If confirmed, we will email you an executed copy of the Agreement. Please have the Agreement available onsite on the day of your event. If your Application is denied, your checks will be returned to you. **Do not send out invitations, hire a caterer, or take any other action in reliance upon access to the clubhouse until receiving the executed Agreement from Residential Realty Group, Inc. Please note that emails and/or verbal communication of a date's availability is not approval or confirmation of your license to use the clubhouse.**

Residential Realty Group, Inc. and Greenspring Quarry Association, Inc. reserve the right to deny an Application for lack of availability or because the GSQ resident(s) requesting the license have outstanding funds due to the Greenspring Quarry Association, Inc.

**IF THIS IS A SPONSORED EVENT BY A QUARRY LAKE RESIDENT FOR A NON-RESIDENT, THE QUARRY LAKE RESIDENT MUST BE IN ATTENDANCE FROM THE BEGINNING UNTIL THE END OF THE EVENT. THE QUARRY LAKE RESIDENT IS RESPONSIBLE FOR PROVIDING ACCESS TO THE CLUBHOUSE FOR HIRED EVENT STAFF AND GUESTS.**

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| **Requested Date of Event:****GSQ Owner Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Signature(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Your signature above indicates that you have fully read, understand, and agree to everything on this page.* |

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*Licensee(s) Initials: \_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_*

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| **REQUESTED DATE OF EVENT:** |

**Name(s) of Quarry lake Resident(s) Requesting License:**

**Address of Resident(s):**

*(please include unit # if applicable)*

**Email Address Phone #**

**Requested Time of Use:** Start time: End time:

**Requested Rooms for Usage** (select all that apply): ❑ Kitchen ❑ Great Room

*The time of use cannot begin prior to 8:00 am. or conclude later than 1:00 a.m. the following day. All guests shall vacate the clubhouse as of the expiration of the time of use. Event Staff (as defined in the Agreement, Section 2) shall vacate the clubhouse within one (1) hour after the expiration of the time of use, but in no event later than 12:59 am. See the Agreement, Section 2 for further conditions restricting the times of use.*

**Purpose of Event:**

*Licensee may use the clubhouse for personal events only, including but not limited to weddings, baby or wedding showers, engagement parties, graduation parties, birthday parties, and anniversaries. Licensee may not use the clubhouse for business, marketing, or fundraising events, nor may Licensee charge any fees for attendance or sell any goods or services from the clubhouse.*

Signature: Date Signed:

**IF YOU ARE SPONSORING THIS EVENT FOR A PERSON WHO DOES NOT LIVE WITHIN THE GREENSPRING QUARRY COMMUNITY, PLEASE COMPLETE THE BELOW INFORMATION:**

**Name of sponsored person Signature of sponsored person Date Signed**

**Contact information for sponsored person:**

**Address**

**Email Address Phone #**

**RESPONSES ARE SENT VIA EMAIL. Please indicate the email address(es) where the**

**response should be sent:**

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| --- | --- | --- |
| Received by Residential Realty Group, Inc. |  | *(initials)* Date received  |
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 *Licensee(s) Initials: \_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_*

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